Board Meeting Minutes

Date & Time: Thursday, January 18, 2024, at 6:30 PM

Location:

Join Zoom Meeting: https://zoom.us/j/99562955389

1 Call to Order/Welcome 6:45pm
2 Board Member Attendance Roll Call (Jessica Becerra)
1 Katrina Mack-Snider- Absent
2 Beckye Barnes- Present
3 Jessica Becerra- Present
4 Stanley Nash- Present
5 Catherine Dorsch- Absent
6 Jessica Albrecht- Present
7 Christina Harris- Present
8 Jay Lopez- Present
9 Chrystalina Tosado- Present
3 Approve previous Board minutes: Motion: Jessica Albrecht Second: Jay Lopez
4 Public Comment

The official meeting of PACE Academy Board of Directors is, by law, a public meeting. The Board values community input. To protect the integrity of the meeting agenda, public dialogue will be restricted to the *Public Comment* section of the agenda or as directed by the Board Chair. The policy is as follows:

1. Each speaker has 3 minutes to speak.
2. Speakers may not address an individual board member directly.
3. Speakers may not ask questions of the Board.
4. Board members may not engage speakers in discussion.
5. Disruptive/abusive language or behavior is not permitted.

V. Executive Director Report

1. PTO Update –

a. Staff appreciation week – 1/22-1/26 - https://paceacademy.ptboard.com/sgnvw?signup=3qiw41SSSzCc6CZcU0TcZHN___52mrcqin___nMGZOuf

b. Valentine Grams 2/8-2/11

c. May 4th – Family Picnic

2. Enrollment –

a. Current enrollment = 208 (up 6 from November 2023) Still low in 2nd grade.

3. Changes to Personnel –

a. Math Coach resigned in December to pursue a new career.

b. 5th /6th Grade Math Teaching Assistant, will resign as of Friday, January 19, 2024

c. Both positions have been posted. School leadership will begin interviewing candidates.

4. Head of School Correspondence –

a. Podcast with Superintendent done 1/8/24.

b. Met with Mrs. Eva Wilson on 1/11/24

c. Annual meeting for investors done 1/15/24.

5. Litigation/Potential Litigation –

a. No potential litigation currently.

6. Campus Security –

a. Monthly fire drills have been completed every month. 2 intruder drills and 1 tornado drill have been completed this school year. (1 fire drill required each month; other drills required "periodically" throughout the school year) Wheelchair parking at 2 student exits. 3rd in the nurse's office. 1 Earthquake drill was completed.

b. Raptor Security Software was published and installed.

7. Management Items –

a. Annual School Improvement Plan – Will begin planning end of January with staff. Will schedule meetings for parents in February.

b. 2024/2025 Calendar Planning – Begins this month.

c. Lottery opens 2/1/24.

d. National School Lunch update- Training completed: Application Due March 1; This will include breakfast, lunch, and snacks. After 1 year they can apply for a summer feeding program.

8. Academic Update –

a. Debbie Bond – Students met with astronaut on the International Space Station – 2 news show coverages.

b. Debbie Bond Grants- received at least 3 grants- Gardening grant, partnered with Riverbanks Zoo to bring animals.

c. Winter MAP finished this week. Analysis of numbers to be provided in February. Preliminary analysis shows an increase across the board. January is much better than December for the test.

9. Other School Business –

a. 23/24 Yearbooks are on sale now – Advertisements are for sale to help offset the cost to families.

b. Spring performance is scheduled for Wednesday, March 13

c. Staff observations went well in the first semester. Received feedback from staff. Making adjustments and doing observations again this semester.

d. Website currently being redesigned. Will go live on or before 1/31/24.

e. Purple Star Designation – Certification completed by: Katrina Mack-Snider, Jay Lopez, Melissa Rabon, Melanie Vaughn, Adrian Peay, Brandon Reilly and Rev. Stanley Nash. The ceremony is tentatively scheduled for March 13, 2024.

10. Construction Update –

a. HVAC – Johnson Controls set the "unoccupied" settings to match the "occupied" settings on 1/10/24 – Has helped some.

b. HA Sack – on site Monday 1/15/24 repairing the motor to Unit 4.

6 Academic Director report- See Executive Director Report

7 HVAC- See Executive Director Report

8 Bond Proposals- Allow companies to present their proposals to the board in a special session.

9 School lunch program- See Executive Director Report

10 Student Needs Assessment/Program- Melissa submitted a form to all teachers to assess classroom's for students in need of clothing.

11 Spring Board Meeting up an coming and be on the lookout for information

12 Executive Session Motion: Beckye Barnes Second: Rev. Stanley Nash @7:24pm

Return to public session Motion: Beckye Barnes Second: Jay Lopez 8:08pm

1 Vote: Give permission for Melissa to search for independent HVAC companies/engineer for a 3rd party inspection on AC units.

i. Katrina Mack-Snider- Absent

ii. **Beckye Barnes- Present- Yes**

iii. **Jessica Becerra- Present- Yes**

iv. **Stanley Nash- Present- Yes**

v. **Catherine Dorsch- Absent**

vi. **Jessica Albrecht- Present- Yes**

vii. **Christina Harris- Present- Yes**

viii. **Jay Lopez- Present- Yes**

ix. **Chrystalina Tosado- Present- Yes**

Motion Carries

2 Vote: Approve Make up days

i. **Katrina Mack-Snider- Absent**

ii. **Beckye Barnes- Present- Yes**

iii. **Jessica Becerra- Present- Yes**

iv. **Stanley Nash- Present- Yes**

v. **Catherine Dorsch- Absent**

vi. **Jessica Albrecht- Present- Yes**

vii. **Christina Harris- Present- Yes**

viii. **Jay Lopez- Present- Yes**

ix. Chrystalina Tosado- Present- Yes

Motion Carries

3 **Vote: Approve Erin's law/Gavin's law for PACE Academy- Posting information on website with a newsletter to parents**

i. Katrina Mack-Snider- Absent

ii. Beckye Barnes- Present- Yes

iii. Jessica Becerra- Present- Yes

iv. Stanley Nash- Present- Yes

v. Catherine Dorsch- Absent

vi. Jessica Albrecht- Present- Yes

vii. Christina Harris- Present- Yes

viii. Jay Lopez- Present- Yes

ix. Chrystalina Tosado- Present- Yes

Motion Carries

d. Vote: Special Session to hear bond presentations

i. Katrina Mack-Snider- Absent

ii. Beckye Barnes- Present- Yes

iii. Jessica Becerra- Present- Yes

iv. **Stanley Nash- Present- Yes- would like to find a 3rd proposal.**

v. **Catherine Dorsch- Absent**

vi. **Jessica Albrecht- Present- Yes**

vii. **Christina Harris- Present- Yes**

viii. **Jay Lopez- Present- Yes**

ix. **Chrystalina Tosado- Present- Yes**

Motion Carries

XII. Close Meeting Motion: Beckye Barnes Second: Jay Lopez at 8:16pm