APPROVED

Palmetto Achievement Center for Excellence Academy (PACE Academy)

Minutes

Board Meeting

Date and Time
Thursday March 16, 2023 at 6:30 PM

Location: *Zoom Virtual Meeting* (https://zoom.us/j/93894143318?pwd=RnlTMTB2L0hHamN2MWJSekJTSEJSZz09)
Phone: *+1 929 205 6099* ***Meeting ID:*** *938 9414 3318* ***Password:*** *107590*

Directors Present
Beckye Barnes (remote), Jessica Becerra (remote), Jonathan Pace (remote), Katrina Mack-Snider (remote), Sally Thornton (remote), Sara Jane Arnett (remote), Stephen James (remote)

Directors Absent
John Thompson

Guests Present
Amie, Debbie, Imani Hutchinson, Kailey Mitchell, Melanie Vaughn (remote), Melissa Rabon (remote), Shelby Henricksson, Victoria Lopez

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Stephen James called a meeting of the board of directors of Palmetto Achievement Center for Excellence Academy (PACE Academy) to order on Thursday Mar 16, 2023 at 6:40 PM.

C. Approve Minutes

Stephen James made a motion to approve the minutes from Board Meeting on 02-16-23.
Jessica Becerra seconded the motion.
The board **VOTED** to approve the motion.

D. Public Comment

II. Executive Director Report

A. School Enrollment (Waitlist & Current Counts)

- Lottery last night with 216 kids entering into PACE next year
- Lowest grade enrollment is 2nd grade
- 62 kids on the waiting list
- Researching ways to find more 2nd graders

B. Maintenance Issues

- Construction updates... Johnson Controls came out with Wayne's request
- Wayne sent email demanding a solution.
- New problem with Sewer with backing up in pictures shown. Sewage flowing in the back of the property and in the science lab
- Problem was determined it was a city of Columbia Problem- City of Columbia states it is our problem and lines need to be flushed.

C. Academic Update - Calendar Approval, Technology, etc.

- Updates needed to Truancy policy- Melissa explained the multiple issues and wants the delineations to be clear based on the levels.
- Jonathan spoke about notifying the parents of the policies and the levels of truancy as he thought parents may not be aware of all of the levels of truancy and documentation
- 3rd 9 weeks- spring break in 11 days
- State testing coming up along with Map testing
- proposed the 23-24 school calendar- Melissa pulled a committee together for the purpose of the calendar- staff voted and voted decided in favor of Calendar A
- Staff survey of technology and wanted to change from Microsoft to Google
- 86% of the staff would like to change from Microsoft to Google- makes it easier to share documents and share one drive accounts

- Melissa proposed website transfer to a Wordpress platform. Current Registration is up in August and would take 7-10 days to transfer and the cost would be $29.99
- Stephen stated that the website is currently on Wordpress and keeping the domains with us and are $14 not $29.99
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III. Finance

A. Monthly Finance Review

- Financial report submitted
- Melissa is looking at the food costs as they have grown
- Beckye asked the questions regarding the food programs to Melissa
  - Melissa said there were 2 issues and in contact with the food providers with Be Great
  - Melissa said that they have not been in business long enough to apply

IV. Exective Session (if needed)

A. @7:15 motioned to go to executive session. Second by Jonathan Pace

Return from Executive Session at 7:55 pm

Vote on approval of the school Calendar 23-24

- Stephen Wilson motion
- KatrinaMack- Snyder second
  - Motion passed without objection

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,
Stephen James