Job Description for IN SCHOOL Tutors

Job Title: In-School Tutor

Location: PACE Academy

Position Summary:

PACE Academy is seeking a dedicated and passionate In-School Tutor to support students in achieving their academic goals. The tutor will work closely with classroom teachers to provide additional, individualized instruction in core subjects such as math, reading, and science. This role requires a compassionate individual who can create an encouraging learning environment, particularly for multilingual and immigrant students, as well as those from diverse backgrounds and with various learning needs.

Key Responsibilities:

- Provide one-on-one or small group instruction to students in core subject areas, focusing on individual student needs and pacing.

- Collaborate with classroom teachers to develop and implement tailored lesson plans and instructional activities.

- Monitor student progress, assess learning needs, and adjust tutoring methods to ensure academic improvement.

- Foster a positive, inclusive, and supportive learning environment that respects and celebrates the cultural diversity of students.

- Utilize effective instructional strategies and resources to support students with various learning abilities and language proficiencies.

- Document student progress and provide feedback to teachers and parents as required.

- Participate in regular training sessions to stay current on educational strategies and best practices.

Qualifications:

- Hight School Diploma Associate Degree will be given first consideration

- Previous experience in tutoring, teaching, or working with children in an educational setting preferred.

- Strong communication skills and the ability to work effectively with teachers, students, and parents.

- Familiarity with curriculum standards and best practices for teaching core subjects.

- Patience, empathy, and adaptability to meet the diverse needs of students, particularly those from multilingual and immigrant backgrounds.

Preferred Skills:

- Experience in working with students from high-poverty areas and understanding the unique challenges they face.

- Experience with children with learning disabilities(Dyslexia)

- Knowledge of differentiated instruction techniques and strategies for supporting student's individual needs.

Working Conditions:

The In-School Tutor will work on-site at PACE Academy during regular school hours. The role requires interaction with students and staff within a classroom setting, with occasional meetings and training sessions outside regular hours.

Application Process:

Interested candidates should submit a resume, cover letter, and two references. Applications will be reviewed on a rolling basis until the position is filled.