

Board Meeting Minutes

Date & Time: Thursday 19 May 2022 at 6:30 PM

Location:

Zoom Virtual Meeting

<https://zoom.us/j/93894143318?pwd=RnITMTB2L0hHamN2MWJSekJTSEJSZz09>

Phone: +1 929 205 6099

Meeting ID: 938 9414 3318

Password: 107590

- I. Call to Order/Welcome __Stephen Wilson ____ at __6:36__ p.m.
- II. Board Member Attendance Roll Call

Name	Present	Absent
Stephen Wilson	X	
Becky Barnes	X	
Jonathan Pace	X	
Katrina Mack-Snyder	X	
Nichole Arnott	X	
Jessica Becerra	X	
Sara Jane Arnett		X
Sally Thornton		X
John Thompson		X

Others in attendance:

Melissa Rabon – Executive Director, PACE Academy

Dr. Melanie Vaughn – Academic Director, PACE Academy

- III. Review Previous Meeting Minutes. **Motion:** Approve Previous Board Meeting Minutes (March 17th & April 28th): 1st motion by __Nichole Arnott____ to accept minutes 2nd motion by __Jessica Becerra____ as amended for motions and acceptance.
- IV. Public Comment Section
The official meeting of PACE Academy Board of Directors is, by law, a public meeting. The Board values community input. To protect the integrity of the meeting agenda, public



dialogue will be restricted to the *Public Comment* section of the agenda or as directed by the Board Chairman. Policy is as follows:

- a. Each speaker has 3 minutes to speak
- b. Speakers may not address an individual board member individually or directly
- c. Speakers may not ask questions of the Board
- d. Board members may not engage speakers in discussion
- e. Disruptive/abusive language or behavior is not permitted

V. Public Comment: No public comment

VI. School Updates -

- a. 2022 - 2023 Waitlist is currently at 55 students.
- b. Melissa Rabon provided update on construction areas:
 - i. Outdoor eating area on the back dock for Staff and Classes to utilized.
 - ii. Grassy area has been reseeded
 - iii. 1st entrance (drive) has been sealed and walkway completed.
 - iv. Warranty for Air Units will not start until we have a consistent running history.
 - v. Roof is damaged from the previous owners of the building; Warranty was not transferred to us. Contract Construction was supposed to have followed up; Traci completed her part of the process.
- c. Melissa announced that we have partnering with USC for our students to be part of a reading study. USC has created a new screening tool. Pending consent of the parents for student participation.
- d. Financial update: overall in expected place
 - i. Announced preliminary 2022-2023 budget
 - ii. Motion: Approve preliminary 2022-2023 budget with revisions coming in June / July from Accountant. 1st motion to adjourn by __Nichole Arnott__ at __7:00__ pm; 2nd motion by __Jonathan Pace__ at __7:00__pm

VII. Executive Session (if needed): Not needed

VIII. Close Meeting **Motion: Adjourn Meeting** 1st motion to adjourn by __Stephen Wilson__ at __7:10__ pm; 2nd motion by __Jonathan Pace__ at __7:10__pm. No opposition.

Meeting Minutes taken by Stephen Wilson, Board Chair