



Date & Time: Thursday, July 6, 2020 at 5:30 PM

Location:

Phone Conference Call

Phone: +1 425-436-6200

Access Code: 257998

Board Members Roll Call:

1. Stephen Wilson, Board Chair - present
2. Jonathan Pace – present
3. Michelle Crane – present
4. Jodi Zeis – present
5. Chad Davis – present
6. Beckye Barnes – present
7. Julie Johnson – not present; joins meeting at 5:45 pm
8. Sara Jane Arnett – not present
9. Demetria Pollard – not present

Additional Members:

1. Melissa Rabon, Executive Director, PACE Academy
2. Traci Bryant-Riches, Consultant

- I. Call to Order/Welcome (Stephen Wilson) at 5:38 p.m.
- II. **Special Meeting:** Address Letter of Intent from Steve Hubrich
- III. Traci Bryant-Riches addresses board on events:
 - a. Steve Hubrich Construction proposes a Letter of Intent to put up \$25,000 earnest money for the Value City building at 1801 Faust St, Columbia, SC.
 - b. Positive for PACE because this is a larger sum of earnest money.
 - c. Steve Hubrich assumes the risk and will negotiate with the bank.
 - d. Letter of Intent needs to be revised because we have to go to RFP quickly.
 - e. Securing a building contract with Hubrich Construction will help with the bond market and the securing of the building.
- IV. **Motion:** Stephen Wilson requests to allow himself as Board Chair to assign the Letter of Intent and enter into an agreement with Steve Hubrich Construction.



- V. Julie Johnson motions to approve and Michelle Crane seconds the motion.
- VI. **Vote on Motion:**
 - a. Stephen Wilson, Board Chair - yes
 - b. Jonathan Pace - yes
 - c. Michelle Crane - yes
 - d. Jodi Zeis - abstain: Doesn't feel enough info is provided regarding loss of earnest money if the bid is not accepted
 - e. Chad Davis - yes
 - f. Beckye Barnes - yes
 - g. Julie Johnson - yes
 - h. Sara Jane Arnett - not present
 - i. Demetria Pollard - not present
- VII. Motion carries at 6:15 p.m.
- VIII. Concerns brought up regarding the ability of a Board member to give proxy rights to another Board member in case of an absence. Board determines to take up the concern at the next scheduled Board Meeting.
- IX. **Close Meeting:** Michelle Crane motions to close the meeting. Stephen Wilson seconds the motion.
- X. Meeting adjourned at 6:18 p.m.

Meeting minutes kept and submitted by Michelle Crane, Board Secretary.