



BOARD MEETING MINUTES

Date & Time: Thursday, August 20th at 6:30 PM

Location:

Zoom Virtual Meeting

<https://zoom.us/j/93894143318?pwd=RnITMTB2L0hHamN2MWJSekJTSEJSZz09>

Phone: +1 929 205 6099

Meeting ID: 938 9414 3318

Password: 107590

- I. Call to Order/Welcome (Stephen Wilson) at 6:34 p.m.
- II. Board Member Attendance Roll Call
 - a. Stephen Wilson -- present
 - b. Michelle Crane -- present
 - c. Jonathan Pace -- present
 - d. Julie Johnson -- present
 - e. Beckye Barnes --present
 - f. Sara Jane Arnett – family emergency not able to attend
 - g. Jodi Zies -- present
 - h. Chad Davis -- present
 - i. Demetria Pollard -- absent
- III. Others in attendance:
 - a. Executive Director: Melissa Rabon
 - b. Project Director: Traci Bryant-Riches
- IV. Review Board Meeting minutes from 7/26/2020 by Michelle Crane
- V. Motion to approve minutes for 7/27/2020: 1st by Jonathan Pace, 2nd by Chad Davis
- VI. Tracy mentioned that minutes need to be created for August 6, 2020 Board meeting for Mandatory Board training
 - a. All were in attendance
 - b. Minutes will be created and sent to Stephen Wilson for review at the next meeting on 9/3/2020
- VII. Project Updates (Traci Bryant-Riches & Melissa Rabon)

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- i. Melissa stated a revolving line of credit was established by Jason Rabon for \$20,000 and will be reimbursed by the P & I grant
- b. P&I Grant Application Process Update
 - i. Awarded \$125,000 for planning phase of P&I grant
- c. Looking for office space. Looked at several but they were in various states of disrepair or were out of the budget range
 - i. Melissa will contact SCPCSD; Tracy stated that they no longer have conference rooms to rent
 - ii. Melissa will call other charter schools or other hotels in the area near the school to look for conference rooms
 - iii. Jodi suggested we check with the YMCA
 - iv. Julie mentioned she was on the board of the YMCA and would contact the director about renting a room 2 x's per month or as needed
- d. A phone line for the school has been established and will be school # when the school is opened
- e. Building Update – Meeting with Investors – Wayne Sheridan
 - i. Major concern of asbestos or glue under the carpet
 - ii. Wayne gave a positive report back to Michelle Newland, investor with RPM
 - iii. The building owners signed the contract of sale
- f. RFP Update & Recommendation – Tracy
 - i. Met with Wes and Paul Jasin
 1. Met with OSF and DOT
 2. Concerned with status to be a non-profit; we hope to have by mid to late October
 3. 65% to 75% of students with disabilities makes our money from Federal funds look good for the investors
 4. Doing all we can now to complete packets to submit to contractors for due diligence
 - a. Need to know if anyone has filed bankruptcy in last 7 years
 - b. No one responded yes
 5. Wayne Sheridan stated he doesn't foresee why we can't close the bond by November

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- ii. RFP for Design/Build
 - 1. Facilities Committee will have questions to review with each contractor
 - 2. Will meet on Monday, August 24, 2020
 - a. Will discuss pros and cons of each contractor and proposals
 - b. Will interview 4 companies who will be willing to upfront the money
- iii. Marketing Update/Student Registrations
 - 1. 125 students currently; 78% of total enrollment that is expected
 - 2. Mail out to Richland and Kershaw Counties
 - 3. Parent planning committee being created
 - a. 5 community groups involved in school and presented
 - b. They must attend so many public events
 - c. Other responsibilities will be expected
 - 4. Rite-Dose – Melissa has set a meeting with Michelle to request furnish and fund a school library that is dyslexia friendly
 - 5. Julie will be helping to reach out to Pepsi to help fund a ADA compliant playground
- VIII. Julie received a message from Jeff at YMCA that they are currently renting conference rooms due to COVID
- IX. Discussion of Charter School Contract
 - a. Issue with start date
 - b. Waiting on guidance from the SCDE
- X. Motion to approve the contract and give Stephen Wilson the right to sign the Charter School Contract: 1st by Michelle Crane; 2nd by Chad Davis
 - a. Stephen Wilson – yes
 - b. Michelle Crane – yes
 - c. Jonathan Pace -yes
 - d. Julie Johnson – yes
 - e. Beckye Barnes – yes
 - f. Sara Jane Arnett – not present



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- g. Jodi Zies – yes
 - h. Chad Davis – yes
 - i. Demetria Pollard -not present
- XI. Motion Carries.
- XII. Public Comment Policy
- a. Reviewed as written in Board Policy
- XIII. Motion to accept the Public Comment Policy for Board Meetings: 1st by Stephen Wilson, 2nd by Jodi Zies
- XIV. Vote on Motion:
- a. Stephen Wilson – yes
 - b. Jonathan Pace – yes
 - c. Julie Johnson – yes
 - d. Michelle Crane – yes
 - e. Beckye Barnes – yes
 - f. Chad Davis – yes
 - g. Jodi Zeis – yes
 - h. Sara Jane Arnett – not in attendance
 - i. Demetria Pollard – not in attendance
- XV. Motion carries.
- XVI. Conflict of Interest Policy
- a. Reviewed as written in Board Policy
 - b. Note that Board members or people employed by school cannot have financial gain
- XVII. Motion to accept the Conflict of Interest Policy as written: 1st by Michelle Crane, 2nd Chad Davis
- XVIII. Vote to approve Motion:
- a. Stephen Wilson – yes
 - b. Jonathan Pace – yes
 - c. Julie Johnson – yes
 - d. Michelle Crane – yes
 - e. Beckye Barnes – yes
 - f. Chad Davis – yes
 - g. Jodi Zeis – yes
 - h. Sara Jane Arnett – not in attendance
 - i. Demetria Pollard—not in attendance



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- XIX. Motion carries.
- XX. Next meeting will be held on September 3, 2020.
- XXI. Adjourn Meeting
 - a. Motion to adjourn at 7:20 p.m.
 - i. 1st by Jodi Zeis
 - ii. 2nd by Stephen Wilson

Meeting minutes kept by Michelle Crane, Board Secretary on August 20 2020.