



Thursday, April 23, 2020 - Board Meeting Agenda- Zoom 6:30 pm

Meeting Link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZGQ2NzA5M2ItNjUwZi00NDgzLTg0MDMtNTE1NWlyN2E3Nzg5%40thread.v2/0?context=%7b%22Tid%22%3a%22bb22900d-a25d-4691-9b77-5c70e3c9545c%22%2c%22Oid%22%3a%22b71d0efe-6712-4297-a8cf-9b582d4d8cf4%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGQ2NzA5M2ItNjUwZi00NDgzLTg0MDMtNTE1NWlyN2E3Nzg5%40thread.v2/0?context=%7b%22Tid%22%3a%22bb22900d-a25d-4691-9b77-5c70e3c9545c%22%2c%22Oid%22%3a%22b71d0efe-6712-4297-a8cf-9b582d4d8cf4%22%7d)

**Board Members:**

Melissa Rabon -- present

Stephen Wilson -- present

Becky Barnes -- present

Michelle Crane -- present

Julie Johnson --present

Jonathan Pace --present

Demetria Pollard - present

Jodie Zeis -- present

**Consultant:**

Traci Bryant-Riches -- present

**Agenda:**

**Motion by Melissa to start the meeting. Becky Barnes seconded the motion.**

**Meeting started at 6:30 p.m.**

**Invocation by Melissa Rabon**

- Update from Melissa - Marketing and Event planning
  - meet with Roscoe Wilson about promoting
  - looked at enrollment with 119 students current before open enrollment currently
  - looking for promotion and marketing push for 1st and 2nd graders primarily
  
- Update from Traci on what to expect moving forward
  - P&I grant application --
    - \$800,000 grant
    - must be a part of the incubator program
    - will do board training



- will have boot camp for some
- webinar on May 8, have to June 1 to get in
- takes 3 weeks for approval
  
- RFP/Building process
  - all received via draft RFP in email
  - spoken to developers
  - will be open about 2-3 weeks
  - Traci explained details the process
    - looking for rent percentage
    - looking for buyout percentage
  - looking to send to 6 developers; if you know of someone that may be interested, please contact Traci
  - building repairs
    - roof repairs have been made
    - large warehouse room has no A/C; HVAC is an issue
    - need to adapted for natural light
    - tree planter in atrium may not be a positive
  - questions:
    - Jodi concerned about energy efficiency of building
      - Traci -- that is a question for the architects
    - discussed details about adding 2 staff bathrooms, and 2 Jack and Jill bathrooms
    - mentioned that we may need to knock down the walls in a few rooms
    - Melissa mentioned the warehouse section may need to be a second phase option
    - Question posed about building vs retro-fitting Centura College building
    - Traci mentioned that the list of items suggested may need to be added due to health concerns; we could put in request for architect to consider
    - Concerns about large spaces and acoustics in the classrooms
    - There is a firewall between the warehouse and the 36,000 sq ft classroom space
    - Are there are buildings: yes, did due diligence to look at other buildings
      - be mindful of other buildings that have classroom space that is available if the current plan falls through
    - What is the rent?: won't know until we hear from a developer
    - Julie: suggests looking for a developer who will purchase and do upfit
  
- Board Training: will be coordinated and emailed at a later date
  
- Update from Stephen on hiring executive director
  - selection of the hiring committee if completed; emails sent
  - posting the position to several



- need to review candidates; interview and present person for position by May 8
- Melissa will submit application on May 8; Melissa will resign from the Board Chair position; Stephen will move up to Board Chair from the vice chair position unless we appoint someone else
- Have to have a Board Chair, must have 7 on Board to remain legal
- May need to add By-law where if a Board if even, then the chair acts as the tie breaker
- Suggestion that we move to 9 member board
  - Melissa stated that there are 2 people in the wings that are interested in the Board
- Discussion of board member election in the past
- Traci mentioned that we have to focus on recruitment
- Julie mentioned that we need to look at adding a video that promotes stories for students to help parents see the vision for the school; loves the website
  - Melissa has reached out to some graphic designers and building more social media accounts
    - Stephen table the conversation for next time
- Email sent to vote on the RFP once completed by Traci
- Question regarding name if that becomes an issue again per the charter school district
  - we have applied for a trademark and servicemark all names and logos
- Melissa Rabon motioned we adjourned at 8:00 p.m.. Stephen Wilson seconded.
  
- Future Meetings:
  - 3rd Thursday of the Month @ 6:30 pm

